



All Saints Nursery School

Transitions Procedure

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Transitions Procedure

All Saints Nursery School

Starting nursery, changing settings or starting school is an exciting time for children and families, but can also be a challenging and anxious time. We are committed to putting the needs of the children first whilst working with parent's carers and other professionals to make transitions as smooth as possible for all concerned.

Starting nursery

We offer informal visits which will give parents/ carers the opportunity to meet the key person and discuss the needs of their child. Informal visits also ensure that the child has met their key person in a comfortable environment prior to starting nursery.

Settling in visits will be arranged, these provide an opportunity for families to meet all staff and see the nursery routine and begin to make connections with other families.

We are flexible about settling times and make it clear to parents that they are welcome and supported at the nursery for as long as it takes to settle their child.

We will telephone parents and carers to reassure them if necessary or make it clear that they are welcome to telephone to see how their child is settling. We will also use Tapestry (online system) as soon as we have parental consent, so parents can be reassured with pictures/video of their child at nursery.

Parents and carers have daily opportunities to discuss their child's activities and needs and any anxieties.

The parents are made aware of the daily routine so that they can discuss this with their child.

We also liaise with child minders and other carers (with parental permission) to ensure information is passed to parents and we are all consistently working together to meet the needs of the child.

Transition to another setting

If children move to a new setting, we will ensure the learning journal and progress tracker are fully updated and will pass these on with the child. With the parents' permission we are always available to talk with the new setting and share any information that may be deemed useful

Transition to school

The move to school is a big step for children and their families. Children leave us to attend several local infant schools and we work hard to maintain links with these schools.

Reception teachers visit the nursery in the summer term to meet the children and talk to the child's key person. Children work on an "All about me" booklet or poster to share with their new teacher celebrating their likes/ dislikes, interests, strengths and achievements.

We organise visits to the schools with the child's key person to familiarise them with their new classrooms and the school environment and play with children in the reception class. We also ask the schools to inform us of any events in the summer term which it would be appropriate for children to attend with nursery staff or families.

We organise additional transition meetings and visits for any children with additional needs and plan the transition process carefully with the school ensuring the child's needs will be met.

We hold a transition evening for parents and carers to discuss any concerns and to talk with parents who already have a child at school and can share their experiences.

We invite families for consultations with key persons early in term 6 to discuss any concerns and plan the transition process.

We plan and organise activities with the children to prepare them for school, e.g. school dinners week, dressing up and stories about starting school.

We hold a family celebration event at the end of the summer term to say goodbye to children and families leaving us for school.

Staff meet with reception teachers at a transition event to discuss and develop good practice in transition.

Staff will complete the transition document to summarise developmental levels and an "All About me" document to share with parents and reception teachers.